



To: All Residents and Staff
From: Senior Leadership Team
Date: August 31, 2020
Subject: Encore, Greenhouse, Fitness and Technology Centers, and Pool Openings

As Westminster continues its *Road to Reopening* our campus, we are pleased to announce the opening of several new amenity spaces. While we are striving to make life as normal as it can be, your safety and the safety of our staff remain the highest priority. We will always try to err on the side of caution in all the reopening steps we take. Following are spaces, dates, and guidelines for the next step of reopening.

Opening September 1:

Encore

- Encore will set up a satellite location outside of the Potomac Room.
- Hours will be 12:00 PM-2:00 PM, Tuesdays and Thursdays.
- Residents are required to wear a mask over their nose and mouth for the duration of time they are in the Encore Shop, as well as to and from the area.
- There will be 6-foot markers to help maintain social distancing.
- Housekeeping will sanitize the room on a regular basis.

Opening September 2:

Greenhouse

- Physical distancing practices will allow only 1 person to work in the Greenhouse at a time and 3 people in the Gardening Room at a time.
- Residents are required to wear a mask over their nose and mouth for the duration of time they are in the Greenhouse/Garden Room, as well as to access both rooms.
- Housekeeping will sanitize the rooms on a regular basis.
- Please contact Evelyn Archer for appointment to work in the Greenhouse.

Fitness Center

- Monday, Wednesday, Friday 9:30 AM-3:30 PM
- Tuesday & Thursday 3:00 PM-7:30 PM

- Appointment time to use the Fitness Center must be made with Jena in advance.
- Residents are required to wear a mask over their nose and mouth when entering and leaving the Fitness Center.
- Limit to 2 - 3 residents at any given time.
- Participants must clean each machine they use before and after its use. This will be strictly enforced.
- Signed user agreement to be filled out before first session.

Opening September 8:

Pool

- Monday – Saturday 9:00 AM-2:00 PM
- Due to COVID guidelines, there will be a maximum of 3 people allowed in the pool at any given time.
- Residents are required to wear a mask over their nose and mouth in the locker room and when entering and leaving the pool.
- To use pool, you must sign up for a time with Jena and come only at your designated time slot.
- Pool deck furniture will be completely restricted in the first few weeks to minimize contamination risk.

Opening September 10:

Technology Center (CLIC)

- Tuesdays and Thursdays 2:00 PM-4:00 PM
- Support will include only scheduled basic help sessions for information technology, wellness technology support, and advanced help sessions. Classroom instruction will resume with normal operations.
- Residents will be helped on a first-come, first-served basis. A waiting area with socially distanced chairs will be available in the hallway outside the Center.
- To allow for social distancing, only 2 people to work in the Technology Center at a time (including instructor, if applicable).
- Residents are required to wear a mask over their nose and mouth for the duration of time they are in the Technology Center, as well as to/from the area.
- Housekeeping will sanitize the room on a regular basis.
- This plan will be modified as circumstances require.

We are looking forward to the opening of these new spaces for your enjoyment. If you have any questions, please contact Kera Wooten, IL Administrator, at 703-496-3411 or Sandy Steeves, Interim Life Enrichment Director, at 703-496-3462.